

Millstadt District Library Board Minutes

Place: Village Meeting Room

115 West Laurel St., Millstadt, IL 62260

Date: 1/10/24

Time: 7:00 pm

1) Call to Order

The meeting was called to order by President Traci Juhas. Those physically in attendance were Traci Juhas, Roxy Jenkins, Patti French, Ben Steppig, Janice Seidlitz, Bob Englebretson, Heather Erwin and Director Nichole Lauko. Mike and Brad from Lazerware were also present.

2) Appearances & Correspondence

-Lazerware spoke about the tentative technology plan.

3) Review and Approval of Secretary's Report

Patti French made a motion to approve all minutes as read, Ben Steppig seconded the motion and the motion carried.

4) Review and Approval of Treasurer's Report

Janice Seidlitz read the Treasurer's Report. The report will be filed for audit.

5) Librarian's Report w/ Summary of Statistics Report for the Current Year

Presented by Nichole Lauko

Total bills presented were \$7,228.80. An itemized list of the monthly library statistics included: 162 hours open; 656 Adult Items; 26 Youth Items; 1153 Total Circulation; 4.4 items checked out per hour; 150 requested items and 610 loaned items. There were 84 computer users; 908 in attendance; and 304 e-books. The following is a list of hours worked by the library staff: Nichole 160, Megan 86.75, Emma 90.25, and Maren 69.5.

Bob Englebretson made the motion to pay the bills and add \$8,000 to the payroll. Heather Erwin seconded the motion and the motion carried.

6) New Business

7) Building Committee

8) Fundraising Committee

Spread the word about the Tea Party.

9) Old Business

Janice Seidlitz made a motion to accept the Lazerware contract. Heather Erwin seconded the motion and it carried.

Nichole will follow up with logo for the sign.

10) Upcoming Business

11) Citizen's Comment

12) Executive Session

13) Meeting Adjourned

There being no further business, the meeting was adjourned by President Traci Juhas.

Respectfully submitted.

Roxy Jenkins