

Millstadt Library Board Minutes

September 8, 2021

The meeting was called to order by President Bob Englebretson. Those physically in attendance were Jennifer Bernstein, Bob Englebretson, Brenda Goudey, Traci Juhas, Norm Sanders, Janice Seidlitz, Patti French and Director Nichole Lauko.

Meeting Minutes: The previous meeting minutes from August were approved as read.

Treasurer's Report: The August report was read by Treasurer Brenda Goudey. The report was approved and the report will be filed for audit.

The Librarian's Report: Presented by Nichole Lauko. Total bills presented were \$3487.81. An itemized list of the monthly library statistics included: 176 hours open; total circulation 1192; 910 adult items and 63 youth items; 5.7 items checked out per hour; 696 requested items and 326 loaned items. There were 54 computer users; 736 in attendance; and 219 e-books. The following is a list of hours worked by the library staff: Penny 92.5.; Cinda 88; Elizabeth 100.75 and Nichole 160. Nichole asked that the bills be paid and \$7,000 be added to payroll. Patty French made the motion to pay the bills and add \$7,000 to payroll. Janice Seidlitz seconded the motion and the motion carried.

Nichole asked that the library close at 5pm on September 23 for Food Truck night- Janice Seidlitz made the motion to close the library at 5 and Brenda Goudey seconded the motion and the motion carried.

Discussed options for a sign to be displayed on the new property advertising the home of the new library. Janice Seidlitz motioned to accept the design and pay for the signage. Jennifer Bernstein seconded the motion and the motion carried.

Correspondence:

New Business:

Jennifer Bernstein motioned to approve the board's semi-annual review of unreleased closed meeting minutes and to release for public inspection those minutes, or portions thereof, that the board identified as no longer needing confidential treatment. Janice Seidlitz seconded the motion and the motion carried.

Discussed reviewing budget and levy in the October board meeting.

Discussed moving forward with the lawyer on Annexation

Building Committee

Discussed the Illinois Public Library Construction Act Program Grant and the letter received from the Secretary of State.

Finance Committee:

Hiring Committee:

Fundraising Committee:

The Board reviewed the donation letter and made corrections.

Old Business:

As of September 1, 2021 the Millstadt Library is now the Millstadt Library District.

Special Projects:

There being no further business, the meeting was adjourned by President Bob Englebretson.

Respectfully submitted

A handwritten signature in cursive script that reads "Traci Juhas". The signature is written in black ink and is positioned above the printed name.

Traci Juhas