

Millstadt District Library Board Minutes

Place: Village Meeting Room
115 West Laurel St., Millstadt, IL 62260

Date: 10/12/2022

Time: 7:00 pm

Call to Order: The meeting was called to order by President Bob Englebretson. Those physically in attendance were Jennifer Bernstein, Bob Englebretson, Traci Juhas, Janice Seidlitz, Norm Sanders, Heather Erwin and Director Nichole Lauko. Patti French were absent.

Swearing in of Heather Erwin as a new board trustee replacing Brenda Goudy's term

Meeting Minutes: The previous meeting minutes from September were approved as read.

Treasurer's Report: The September report was read by Treasurer Janice Seidlitz. The report was approved, and the report will be filed for audit.

Certificate 0105 with Scott Credit Union is mature on 11/01/2022. Discussed options. Traci Juhas made the motion to split the 0105 in the amount of \$180,780.67 for a 3 year at \$40,000, 4 years at \$40,000, and a 5-year certificate for \$100,780.67 at Edward Jones who had the best over 4%, Jennifer Bernstein seconded the motion and the motion carried.

The Librarian's Report: Presented by Nichole Lauko. Total bills presented were \$6372.45. An itemized list of the monthly library statistics included: 164 hours open; total circulation 1201; 704 adult items and 39 youth items; 4.72 items checked out per hour; 570 requested items and 245 loaned items. There were 64 computer users; 1228 in attendance; and 288 e-books. The following is a list of hours worked by the library staff: Penny 69.5; Cinda 75.5; Elizabeth 73 and Nichole 160. Nichole asked that the bills be paid and \$7,000 be added to payroll. Jennifer Bernstein made the motion to pay the bills and add \$7,000 to payroll. Norm Sanders seconded the motion and the motion carried.

Upcoming Events:

Dolly Parton Imagination Library Kick-off October 13, 2022

Senior Center Book Discussion, Monday, October 17

Library Crawl all month

Picture It- Tuesday October 18

Non-Resident letter have been mailed

New Business:

Janice Seidlitz motion to accept the Library Holiday Hours as presented. Heather Erwin seconded the motion and the motion carried.

Building Committee:

Building Committee October 27, 2022, at 5:30 pm

Fundraising Committee:

Meeting October 24, 2022

Finance Committee:**Fundraising Committee:****Old Business****Executive Session:**

At 8:00 the board was moved into executive session to discuss personnel/employee issues

The board concluded executive session at 8:10 pm

The board accepted Cinda Leech's resignation with a possibility of hiring her on an as needed basis

Hiring Committee:

Nichole has posted the librarian position

Special Projects:

There being no further business, the meeting was adjourned by President Bob Englebretson.

Respectfully submitted

Traci Juhas