



115 West Laurel
Millstadt, IL 62260
618-476-1887

DISTRICT

MILLSTADT LIBRARY BOARD AGENDA

Place: Village Meeting Room

115 West Laurel St., Millstadt, IL 62260

Date: Second Wednesday of the month

Time: 6:00 p.m.

December 11, 2024

- 1) Call to Order
- 2) Appearances & Correspondence
 - Millstadt PTA NR Card Donation for Dinner Auction
- 3) Review and Approval of Secretary's Report
 - Fundraising Committee Meeting Minutes
- 4) Review and Approval of Treasurer's Report
- 5) Librarian's Report w/Summary of Statistics Report for the Current Year
- 6) New Business
 - Approve Levy Ordinance No. 2024-2
 - Discuss Trustee Requirements for Per Capita Grant and Standards attached to required chapters
 - Closed Minute Review for Bi-Annual Compliance
 - December 9 is first day to file certificates of nomination and nomination papers for trustees
 - December 16 is last day to file certificates of nomination and nomination papers for trustees
 - Audit Report and Annual Financial Report due December 27
 - Annual Report of Receipts and Disbursements due December 31
- 7) Building Committee
- 8) Fundraising Committee
- 9) Old Business
- 10) Upcoming Business for January
 - Sexual Harassment Training
 - Open Meetings Act Training
 - Select someone as FOIA Officer and complete training
 - State of Illinois Certification can be Filed
 - Traffic Survey can be Filed
- 11) Citizen's Comment
- 12) Executive Session
- 13) Meeting Adjourned