

Millstadt Library Board Minutes

Village Meeting Room 7:00 pm
February 9, 2022

The meeting was called to order by President Bob Englebretson. Those in attendance were Jennifer Bernstein, Bob Englebretson, Brenda Goudey, Janice Seidlitz, Norm Sanders, Patti French and Director Nichole Lauko. Traci Juhas was absent.

Meeting Minutes- The previous board minutes from January were approved. The minutes from the Building Committee were approved. The minutes from the Fundraising Committee were approved.

Treasurers Report- The February report was read by Treasurer Brenda Goudey. The report was approved and will be filed for audit.

The Library Director's report- was presented by Nichole Lauko. (attached statistics). Total bills presented are \$11,422.49. Nichole Lauko asked to pay the bills and add \$7,000 to payroll. Janice Seidlitz made a motion to pay the bills and add \$7,000 to the payroll. Patti French seconded the motion and the motion carried. Nichole reported the library was awarded a \$5,000 building grant from the Nora Roberts Foundation. Nichole will be presenting to the MCCSD school board on February 15. An article is going to be published in the Millstadt News on the building project and referendum. An article is going to be published in the Senior Newsletter on librarian Mary Eckert. A campaign calendar and grant opportunities are in progress. A librarian was out with Covid and received Covid Pay.

The following events were held in January:

Knitting Night: January 4, 11, 18, 25

Story Hour: January 5, 12, 19, 26

Book Club: January 29

Author's Faire, January 15

Crafternoon: January 4, 11, 18, 25

Book Sale, January 21-22

ComBo: January 5

GraNo: January 20

Movie Program: January 13

G&P: January 19

Upcoming events:

Virtual and in person Knitting Night, Tuesdays 5:30 to 7:30 pm.

Book Club, last Saturday of the month, February 26 from 10:30 to 11:30am.

Youth Story Time, every Wednesday, 11:00 am.
Crafternoons Craft program, every Tuesday at 4:00 pm.
ComBo: Comic Book Club for Children, February 2, 4:00 to 8:00 pm.
Family Movie Program, February 10, 5:30 pm.
Friends and Fundraising Bake Sale, February 12, 10:00-2:00 pm.
 Raffle, Card making
G&P, February 16, 4:00-8:00 pm.
GraNo, February 17, 6:00-7:00 pm.
Open House, February 24, 7:00 pm.
Friends and Fundraising Meeting, February 28, 7:00 pm.

Building Committee- Bob asked for information on the storm runoff and had a concern on the term “true vestibule” that is shown on the floor plan. Bob asked for a refined budget.

Old Business- Online payment is now live, but still working with the state library on the terminal and set up process.

New Business-

Tom Crabtree from Stifel attended the board meeting to answer questions from the board on the preliminary contract for a debt certificate that would be issued to the library and repaid by library operating funds. Janice Seidlitz made a motion to have president Bob Englebretson sign the agreement with Stifel. Patti French seconded the motion and the motion carried.

Janice Seidlitz made a motion to donate a non-resident library card for the MCS PTA Auction. A coupon booklet will include a \$3 credit for library services (copies, fax, fines) that will be created by the Chamber of Commerce.

The annexation court order for the St. Clair County election was included in the board packet.

Fundraising Committee- Virtual 5K is set for March. Paint Night event is being discussed for April 2022, at the Millond Brewery.

Finance Committee-

Meeting was adjourned by President Bob Englebretson

Respectfully submitted by Jennifer Bernstein

Library Statistics

2022	
	Feb for Jan
Bills Presented	\$11,422.49
Hours Open	166
Adult Items	772
Youth Items	23
Total Circ.	1108
Items Out Per Hr	5.05
Items Requested	732
Loaned Items	235
Comp Users	39
Attendance	770
e-Books	313
Hours Worked	
Nichole	160
Penny	93
Elizabeth	85
Cinda	77.75
Total Hrs	415.75
Average Hrs	103.9375
Payroll transfer	7,000.00