

Millstadt District Library Board Minutes

Place: Village Meeting Room

115 West Laurel St., Millstadt, IL 62260

Date: 2/14/24

Time: 7:00 pm

1) Call to Order

The meeting was called to order by President Traci Juhas. Those physically in attendance were Traci Juhas, Roxy Jenkins, Ben Steppig, Janice Seidlitz, Bob Englebretson, Heather Erwin and Director Nichole Lauko. Patti French was absent.

2) Appearances & Correspondence

3) Review and Approval of Secretary's Report

Bob Englebretson made a motion to approve all minutes as read, Heather Erwin seconded the motion and the motion carried.

4) Review and Approval of Treasurer's Report

Janice Seidlitz read the Treasurer's Report. The report will be filed for audit.

Bob Englebretson made a motion to give Janice Seidlitz and Heather Erwin permission to get the best rates on the accounts. Ben Steppig seconded and the motion passed.

5) Librarian's Report w/ Summary of Statistics Report for the Current Year

Presented by Nichole Lauko

Total bills presented were \$13,646.12. An itemized list of the monthly library statistics included: 168 hours open; 904 Adult Items; 66 Youth Items; 1495 Total Circulation; 6.3 items checked out per hour; 158 requested items and 702 loaned items. There were 76 computer users; 899 in attendance; and 306 e-books. The following is a list of hours worked by the library staff: Nichole 160, Megan 101.75, Emma 97.5, and Maren 84.75.

Heather Erwin made the motion to pay the bills and add \$9,000 to the payroll. Ben Steppig seconded the motion and the motion carried.

6) New Business

Heather Erwin made the motion to accept the AFR. Ben Steppig seconded and the motion carried.

A change in meeting time is needed for the March meeting. Bob Englebretson motions to move all future meeting times to 6PM. Heather Erwin seconded and the motion carried.

7) Building Committee

8) Fundraising Committee

The group is talking with a professional fundraiser.

9) Old Business

10) Upcoming Business

11) Citizen's Comment

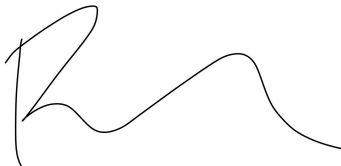
12) Executive Session

13) Meeting Adjourned

There being no further business, the meeting was adjourned by President Traci Juhas.

Respectfully submitted.

Roxy Jenkins

A handwritten signature in black ink, appearing to be the name 'Roxy Jenkins'. The signature is fluid and cursive, starting with a large 'R' and ending with a long, sweeping tail.