

Millstadt Library Board Minutes

Village Meeting Room 7:00 pm
November 9, 2022

The meeting was called to order by President Bob Englebretson. Those in attendance were Jennifer Bernstein, Janice Seidlitz, Heather Erwin, Norm Sanders and Director Nichole Lauko. Patti French and Traci Juhas were absent.

Meeting Minutes- The previous board minutes from October were approved. The minutes from the Building Committee were approved. The minutes from the Fundraising Meeting were approved.

Treasurers Report- The November report was read by Treasurer Janice Seidlitz. The report was approved and will be filed for audit. Janice Seidlitz mentioned to the board, that she is looking into new CD investments for matured CD #0105.

The Library Director's report- was presented by Nichole Lauko. (attached statistics). Total bills presented are \$13,642.65. Nichole Lauko asked to pay the bills and add \$7,000 to payroll. Janice Seidlitz made a motion to pay the bills and add \$7,000 to the payroll. Norm Sanders seconded the motion and the motion carried. Per Capita Grant and Equalization are open. The Tiny Library is complete and the grant reports are done. The Tiny library will partake in the Lighted Parade, and there will be an Open House in 2023. A Holiday Open House will be held on December 8, from 5 to 7pm. The library will hold a winter reading program from December 19 to January 2. The Wild Bird Sanctuary event is scheduled for December 21.

The following events were held in October:

Knitting Night: October 4,11,18,25
St. James Story Hour: October 5,12,19,26
Crafternoon: October 4,11,18,25
Library Crawl: all of October
Picture It painting Night: October 18
Story Hour: October 5,12,19,26
Paranormal Activity: October 8
Dolly Parton Imagination Library Kickoff Event: October 13
Millpond Brewing Pumpkin Painting: October 15
Optimist Chili and BBQ Cook Off: October 16
Wild Explorers Club: October 19
Senior Center Book Discussion: October 17
Card Craft Make and Take: October 17
Book Club: October 22
Civic Club Trunk or Treat: October 29
Halloween Party: October 31

Upcoming November events:

Knitting Night, Tuesdays 5:30 to 7:30 pm.

Book Club, last Saturday of the month, November 19 from 10:30 to 11:30am.

Youth Story Time, Wednesday, 11:00 am.

Crafternoon: Tuesday at 5:30 pm.

Wild Explorers Club: Every third Thursday, 4 to 6 pm.

Senior Center Book Discussion: Monday November 14, 10:00 am.

Recipe swap: Saturday November 12.

Family Reading Night: November 17

Cup of Cheer and Lighted Parade: Friday November 25

Friends and Fundraising meeting: November 28 7:00 pm.

Card Craft Make and Take: November 12

Building Committee- Met with Andy Dogan to review a possible space for the library. The committee is now looking for a structural engineer, with Andy's help, to procure costs for the reinforcement of said space.

Old Business-**New Business-**

Janice Seidlitz made a motion to approve the Levy Ordinance, Heather Erwin seconded the motion and the motion carried.

Chapters of the Serving Our Public were assigned to board members for the requirements of the Per Capita Grant.

Fundraising Committee- A Paint It! Night has been planned for January to be held at Millpond Brewery.

Executive Session: Review of personnel

Meeting was adjourned by President Bob Englebretson

Respectfully submitted by Jennifer Bernstein

Library Statistics

	Nov for Oct
Bills Presented	\$13,642.65
Hours Open	168
Adult Items	867
Youth Items	64
Total Circ.	1493
Items Out Per Hr	6
Items Requested	668
Loaned Items	220
Comp Users	75
Attendance	1583
e-Books	324
Hours Worked	
Nichole	160
Penny	111
Elizabeth	91
Cinda	
Total Hrs	362
Average Hrs	120.6666667
Payroll Transfer	\$7,000.00