



DISTRICT

115 West Laurel
Millstadt, IL 62260
618-476-1887

MILLSTADT LIBRARY BOARD AGENDA

Place: Village Meeting Room

115 West Laurel St., Millstadt, IL 62260

Date: Second Wednesday of the month

Time: 7:00 p.m.

December 14, 2022

- 1) Call to Order
- 2) Millstadt Library Exemplary Service Award Presentation
- 3) Review and Approval of Secretary's Report
 - Review and Approval of Fundraising Committee Minutes
- 4) Review and Approval of Treasurer's Report
- 5) Current Budget and Total Amount Spent for each Line Item with Income
- 6) Librarian's Report w/Summary of Statistics Report for the Current Year
- 7) Appearances & Correspondence
 - Board Member resignation
- 8) New Business
 - Board Member Petitions can be filed from December 12 through December 19
 - Annual Financial Report (December 27)
 - Sworn Report of Receipts and Disbursements (December 31)
 - o Scheffel Boyle quote to complete the report
 - IHLS ask for a Millstadt Trustee for to join their grant program
 - Possible hours change – see attached report
- 9) Building Committee
 - Updates from Williams Architects' Andy Dogan
- 10) Fundraising Committee
 - Dates to choose for upcoming fundraiser, April 23, April 30, May 7 at 1 p.m. or 2 p.m.
 - Will need a Zion member to reserve room?
- 11) Old Business
- 12) Upcoming Business for January
 - State of Illinois Certification can be Filed
 - Traffic Survey can be Filed
 - Discuss Certificates of Deposits
- 13) Citizen's Comment
- 14) Executive Session
 - New Hire
- 15) Meeting Adjourned