

Millstadt District Library Board Minutes

Place: Village Meeting Room
115 West Laurel St., Millstadt, IL 62260

Date: 08/10/2022

Time: 7:00 pm

Call to Order: The meeting was called to order by President Bob Englebretson. Those physically in attendance were Jennifer Bernstein, Bob Englebretson, Brenda Goudey, Traci Juhas, Janice Seidlitz, Patti French and Director Nichole Lauko. Norm Sanders was absent.

Meeting Minutes: The previous meeting minutes from July were approved as read.

Treasurer's Report: The July report was read by Treasurer Brenda Goudey. The report was approved, and the report will be filed for audit.

The Librarian's Report: Presented by Nichole Lauko. Total bills presented were 27043.45. An itemized list of the monthly library statistics included: 160 hours open; total circulation 1669; 1025 adult items and 65 youth items; 7.32 items checked out per hour; 670 requested items and 254 loaned items. There were 76 computer users; 931 in attendance; and 332 e-books. The following is a list of hours worked by the library staff: Penny 112.5.; Cinda 16.75; Elizabeth 76.5 and Nichole 160. Nichole asked that the bills be paid and \$7,000 be added to payroll. Janice Seidlitz made the motion to pay the bills and add \$7,000 to payroll. Jennifer Bernstein seconded the motion and the motion carried.

Discussed the Biblio+ Janice Seidlitz made a motion to purchase Biblio+ for a year, Jennifer Bernstein seconded the motion and motion carried

Discussed the purchase of items at the St. Louis County Library Auction with savings of \$43203.24. Rented Uhaul to get items home

Janice Seidlitz motioned to rent a 20x8 Rental unit at Douglas Storage with a discount \$100 for first month, \$85 each month after until we can downsize, Jennifer Bernstein seconded the motion and the motion carried

Food Truck Night, September 23

Holiday Open House

Participate in the Library Crawl October 1-31

Nichole attended Director's University in Springfield August 2-4

Will attend online conference for EveryLibrary Advocacy and Fundraising for \$75- September

Discussed exemplary service to the library award and researching plaques

Correspondence:

New Business:

Received the resignation of Brenda Goudey as a library trustee effective 8/10/22- Janice Seidlitz will take over Treasurer duties

Discussed budget and levy and the ordinance that is required. Janice Seidlitz approved the Ordinance Levying and assessing tax for Millstadt Library District of the County of St. Clair State of Illinois for the Fiscal year beginning the 1st day of July 2022 and ending the 30th of June, 2023, Jennifer Bernstein seconded the motion and the motion carried

Discussed a patron's idea of using TIF money to support a new library. After discussion the board did not see the benefit

Discussed the audit that the Secretary and Treasurer need to do by the end of the month

Building Committee:

Finance Committee:

Hiring Committee:

Fundraising Committee:

Old Business:

Approved Non-Resident Letter correspondence to be sent to all holders of a non-resident card about the change in rates

Reviewed official election results

Special Projects:

There being no further business, the meeting was adjourned by President Bob Englebretson.

Respectfully submitted

Traci Juhas