



DISTRICT

115 West Laurel
Millstadt, IL 62260
618-476-1887

MILLSTADT LIBRARY BOARD AGENDA

Place: Village Meeting Room

115 West Laurel St., Millstadt, IL 62260

Date: Second Wednesday of the month

Time: 7:00 p.m.

December 14, 2022

- 1) Call to Order
- 2) Review and Approval of Secretary's Report
- 3) Review and Approval of Treasurer's Report
- 4) Current Budget and Total Amount Spent for each Line Item with Income
- 5) Librarian's Report w/Summary of Statistics Report for the Current Year
- 6) Appearances & Correspondence
 - Potential Board Member
- 7) New Business
 - Board Member Petitions have been filed
 - Annual Financial Report (December 27)
 - o Scheffel Boyle quote to complete the report
 - o The State was not aware of our change, we have an extension to file the report for 1 month. State lawyers are working on the change, our books have been dropped off at Scheffel Boyle and everything will be completed as soon as possible.
 - Sworn Report of Receipts and Disbursements (December 31)
 - o Completed, sent, and published in the BND
 - State of Illinois Certification can be Filed
 - Traffic Survey can be Filed
 - Discuss Certificates of Deposits
 - Per Capita due by end of January
- 8) Building Committee
 - Williams' Architects interested in light remodel project
 - Reached out to Maryville University (professor said they were interested, no word back since.)
 - Reached out to SIUE and have received no feedback.
- 9) Fundraising Committee
 - Not heard back from Zion on room rental for April fundraiser, next meeting is January 30.
- 10) Old Business
- 11) Upcoming Business for February
 - Yearly Reviews
- 12) Citizen's Comment
- 13) Meeting Adjourned