

Meeting Minutes – Library Building Committee

Project: Millstadt Library – Phase 2 (Schematic Design & Design Development)

WA Project No. 2021-044

Attendance: Traci Juhas, Janice Seydlitz, Norm Sanders, Nichole Lauko, Dustin Montgomery – Millstadt Library
Andy Dogan, Katie Mollet (via MS Teams) – Williams Architects (WA)

Prepared By: Andy Dogan

Date of Meeting: 12 January 2022

Date of Minutes: 14 January 2022

Items:

1. WA presented an overall progress update. The building model is being developed and structural and systems are in process of being engineered. TWM has begun work on the overall site development plan. Stormwater management will likely occur in a shallow area north of the building to minimize grading costs.
2. Floor plan updates were presented. WA highlighted development of the staff and storage spaces. A true “vestibule” will most likely be added for energy efficiency considerations.
3. WA and engineering consultants are in process of finalizing a package of information to forward to Poettker for updated budgeting. The team discussed recent cost increases and lead time considerations in the construction marketplace. If the budget has increased (as is likely), Williams will first explore modifications not affecting overall building size or user experience (such as changing exterior materials, reducing glass areas, etc.) or items that could be added in the future before reducing building size or amenities. We anticipate much more discussion at the February committee meeting.
4. The team discussed holding the next building committee meeting on February 24, before or after the community engagement event scheduled for that date. Library and WA will finalize timing for both events. WA will ask Poettker to attend to present budget updates. The February 24 meeting will focus on budget and potential exterior materials/samples.

End of Meeting Agenda

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